



# project plaza

## Streamlining process management

**Project Plaza is a web-based process management tool developed from our experience providing software systems to the Construction sector.**

The construction industry has to abide by strict processes to meet legal obligations and ensure high quality delivery.

Project Plaza is a powerful application which helps operational staff to follow these specific processes through a simple web-based interface. It helps to manage risk within the business by ensuring that all project stakeholders, from site personnel to clients and architects, follow the same processes and can access project information quickly and easily.

Project Plaza has been designed with simplicity in mind and focuses on supporting the specific project processes that suit your business.

The user is presented with screens which target specific stages of a project: pre-contract handover, project setup, email management, instructions (requests for information, verbal instructions), document registers and version control, benchmarks and holdpoints, and project closure.

Also included are features to proactively manage subcontractors (including risk assessments and method statements), recording health and safety information, and the management of suites of standard forms.

Project Plaza integrates with existing internal systems such as Microsoft Exchange and Subcontractor databases; it doesn't reinvent the wheel.

It can be installed on-premise in your own data centre and customised for your environment; this isn't a one-size-fits-all service.

Clients and subcontractors can access the documents and drawings issued specifically to them through the web-based client extranet.

### Project Inbox

Manage inbound project email, save attachments to the document register.

### Instructions

Manage and respond to requests for information, record verbal instructions.

### Project Directory

Record contact details for all project stakeholders.

### Document Register

Store important project documents and drawings, view version history, issue documents to subcontractors.

### Health and Safety

Record accident details and generate monthly returns.

### Subcontractors

Store risk assessments, method statements and O&M manuals for all project subcontractors.

### Client Extranet

Provide clients and subcontractors a personalized view of documents, drawings and instructions issued to them.

For more information, or to arrange a product demonstration, please contact:

Active Web Solutions Ltd  
Broomvale Business Centre  
Bramford Road  
Ipswich, IP8 4JU

Tel: +44 (0)1473 834560  
Email: [info@aws.net](mailto:info@aws.net)  
<http://www.projectplaza.co.uk>

**AWVS**  
ACTIVE WEB SOLUTIONS